



Research Assistant - Sydney

Biosis Research Pty. Ltd., one of Australia's leading consulting firms in both Natural and Cultural Heritage, is seeking to appoint a full time Research Assistant in our Sydney Office.

Biosis Research has undertaken many natural and cultural heritage projects throughout southeast Australia and employs a highly experienced multi-disciplinary team that includes Botanists, Aquatic Ecologists, Archaeologists, GIS Operators, and Zoologists. We have offices in Sydney, Wollongong, Melbourne, Ballarat, Wangaratta, Canberra and Brisbane.

Our Sydney office has a modern open plan working environment and has 8 highly experienced consulting and support staff. The office is located close to the CBD, easily accessible by public transport (we are a very short walk from Green Square Station and a number of bus stops on Botany Road and McEvoy Street).

The person we are seeking is a highly motivated individual willing to participate in a team environment and has good organisation and writing skills. Your responsibilities will include assisting the office in: collecting, collating and writing background information for projects; proposal writing; data gathering and analysis; report writing as well as other duties and responsibilities as directed.

Applicants should have appropriate tertiary qualifications and/or field experience in natural heritage (preferably in eastern Australia). Previous consulting experience is not essential, but is desirable. Competency with computers and a current manual driver's licence are essential, along with a keen desire to be part of a team of specialist consultants. Applicants must be prepared to travel throughout south-eastern Australia.

We will offer a competitive salary, a very supportive culture, professional development opportunities, mentoring and the ability to be involved in major projects.

A position description summary is available from our website, please visit - www.biosisresearch.com.au

To apply, please forward a copy of your CV and a covering letter that highlights your experience in the areas in the position description summary, to:

Michelle Ditton, Senior HR Advisor - humanresources@biosisresearch.com.au

Applications will close at 5pm on Monday 23 January 2012

Please note: Australian residents / work permits only.